



## **TECH TIP**

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How to change a password on STS and STSe Flash Voicemail Systems

Press [Voicemail] on your phone or call your main number.

Press \* (star) and then # (pound).

Enter Mailbox #00

Enter password 9#56

Press 2 for mailbox administration.

Enter Mailbox extension to change.

Press 1 to change an access code.

Enter new password followed by # (pound) key. (0000 is default)

Press On/Off Button to end programming.

**\*\*\* NOTE \*\*\***

If your system has 2 digit extensions the mailbox you enter is #0.

If your system has 4 digit extensions the mailbox you enter is #000.

If you have any questions, please feel free to call us @ 623.582.3001

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***DMS Communications, Inc.***

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